

## Minutes of the EB meeting 2009-02 on 27 February 2009

Time/place of the meeting: Buffet de la Gare Lausanne, 27 February 2009, 11.30 – 14.00h

Present:

Antonio Ereditato (AE), Martin Pohl (MP), Ueli Straumann (US, chair), Jean-Pierre Ruder (JPR, secretary)

The Chair opened the meeting at 11.25h

### 1. Agenda

Approved.

### 2. Apologies

The EB noted the apologies received from Tatsuya Nakada.

### A. Administrative items

#### 3. Minutes of the last meeting (2009-01)

**MIN: distributed**

Approved.

#### 4. List of Action Items

[JPR]

**List: attached**

Checked and updated.

US reports about the SNF discussion regarding the SNF policy on site visits; a corresponding letter to Prof. Imboden will be sent by CHIPP.

#### 5. Next meeting

[US]

**Calendar on Website**

- Next EB meeting: 27 March 2009 (2009-03), 10.00-13.00h, Buffet de la Gare, Lausanne

### B. Items for discussion

#### 6. Annual Report 2008 for the C-15 Project

**to be distributed soon**

- Discussion of quasi final draft (incl. financial forms) [US/JPR]

Unterprojekte: the draft reports have been set out to the project partners in order for them to sign them and send them back. The signed copies from U.ZH and EPFL are still missing (should be handed in asap). There were no comments or questions from the EB on the content or on the procedure.

→ US, TN: to send back the signed forms asap

Gesamtprojekt: a condensed version of the annual reports 2008 from the Unterprojekte has been established to serve as the main activity report for C-15. The EB accepts this text.

→ US: to submit the annual report to SUK/EBF/ETH-Rat.

Funding: the financial forms show the distribution and use of funds at the individual project partners according to accounting. For administrative reasons, two requests will be submitted to the SUK: (1)

to adapt the distribution of funding among the five project partners according to the real needs; (2) to adapt the distribution of the funds in credit lines (salaries, consumables, and travel) according to the real needs of the project. The EB endorses this request.

→ US: to submit the financial part of the annual report to SUK/EBF/ETH-Rat.

### 7. 3<sup>rd</sup> round of PostDoc selection

to be distributed soon

- Discussion of the advertisement [US]

US presents the draft advertisement for the 3<sup>rd</sup> round, where PostDocs with special IT knowledge can be hired. Closing date for applications is 15 May. The selection should be done by all institutes working in a given experiment consulting each other, because these PostDocs will work for the benefit of an experiment (not of an individual research group).

As the funds would allow a starting date in July, one should aim at an early starting date, at the latest 1 Oct 2009.

→ US: to distribute advertisement to the Board

### 8. CHIPP mandates and representatives

- Status of inquiry [US, all]

Forschungsrat: several members of the EB had preliminary discussion with colleagues and will have in-depth discussions next week. The question comes up whether one or several names should be proposed. AE tends to up to 3 candidates, whereas US reminds the relatively small community. The new rule of the SNF requests that people proposed by interest groups (like CHIPP) must be ready to accept the job if elected. The EB agrees on the following procedure: discussion of the topic at the Board; request to propose (up to) 2 names (ordered) to US + MP. The profile of the candidate: broad knowledge in particle physics in general and the Swiss activities in particular naturally beyond his/her own research interest. The candidate should also be made aware that the job requires a good amount of work.

→ US + MP to act as search committee.

CHIPP Chair: US declares that he is not available for a further term (has taken up other responsibilities). He is advocating a certain rejuvenation of the EB. The EB agrees that one should follow the same procedure as for the SNF Forschungsrat but later in the year (May/ June) and with US + JPR as addressees for suggestions and proposals.

Outreach coordinator: the matter has been discussed with HP Beck, who would be ready to take this task. The EB agrees that he should be proposed to the Board in March for election.

PECFA representative: PSI has had internal consultations and has come forward with the nomination of Terence Garvey. The election will have to wait until the Appenberg Plenary in August.

→ US to ask for a short CV (authors note: has already been handed in) and distribute to Board.

Road map editorial group: according to US it's not obvious that activities have really changed to such an extent that a revision is a must. AE agrees that everybody is working along the road map, but reminds the EB that topics have evolved in a way which has not been possible to foresee. MP supports this line with citing neutrinos (more progress than expected), LHC-upgrade and CTA as examples. The majority view of the EB is to have an update.

→ US: to introduce at Board, AE to give details.

### 9. CHIPP Board (EPFL, 5 March 2009; 18.30-20h) [US, all]

- Preparation, draft agenda, ...

The agenda has been distributed and can be amended at the beginning of the meeting.

### 10. ECFA Visit 2009 (EPFL, 6 March 2009)

- Status, additional preparations, ... [TN, all]

Technology Transfer talk: TN has informed the colleagues that there are some difficulties for PSI people to attend and to present the activities.

→ US to talk to PSI in an attempt to find a solution (author's note: in the mean time it has been agreed that US will present Horrisberger's slides)

## **C. Items for information**

### **11. Steering Committee FORCE**

- Flow of information?

[US]

The EB is happy with the fact that an extract has been distributed (= only the relevant information). The SER has given its agreement to distribute the draft (which will be approved only in December 2009), if requested.

### **12. LHC Webpage**

- Feedback from meeting with M.-Ch. Sawley

[TN]

No new information, as TN is not present.

→ JPR to inquire with TN.

### **13. Status of future meetings**

- Workshops, Schools etc. in 2009

[all]

AE reports about good progress in the preparation of the CHIPP school in Ascona.

### **14. A.O.B.**

No items are brought to the attention of the EB.

The meeting ended at 13.30h

2 March 2009

written by: Jean-Pierre Ruder

approved by: Ueli Straumann